

## Crawley Borough Council

### Minutes of Full Council

Wednesday, 18 October 2017 at 7.30 pm

#### Councillors Present:

B J Quinn (Mayor)

C Portal Castro (Deputy Mayor)

M L Ayling, T G Belben, Dr H S Bloom, N J Boxall, B J Burgess, R G Burgess, R S Fiveash, F Guidera, I T Irvine, K L Jaggard, M G Jones, S J Joyce, P K Lamb, R A Lanzer, T Lunnon, K McCarthy, C J Mullins, D M Peck, A Pendlington, M W Pickett, A C Skudder, P C Smith, G Thomas, R D Burrett, C A Cheshire, D Crow, C R Eade, T Rana, R Sharma, B A Smith, M A Stone, K Sudan, J Tarrant and L Vitler

#### Also in Attendance:

Mr P Nicolson                      Appointed Independent Person

#### Officers Present:

Natalie Brahma-Pearl              Chief Executive  
Ann-Maria Brown                  Head of Legal and Democratic Services  
Chris Pedlow                        Democratic Services Manager  
Jean McPherson                    Group Manager (Development Management)

#### Apologies for Absence:

Mr A Quine – Honorary Freeman and Alderman

#### 1. Disclosures of Interest

The disclosures of interests made by Councillors were set out in **Appendix A** to the minutes.

No lobbying declarations were made in respect of Minute 6 Recommendation 1 – Planning Application CR/2017/0116/FUL: Gatwick Airport, Land West of Uniform Taxiway, North West Development Zone, Crawley. (Minute 26 - Planning Committee – 31 July 2017)

#### 2. Communications

The Mayor invited representatives from each party to pay tribute to the sad passing of both Councillor John Stanley and former Councillor and Mayor Keith Blake. Councillors Lamb, Crow, B. Smith, R. Burgess, P. Smith, Lanzer, Sudan, Dr Bloom, Burrett, Guidera, and the Mayor himself, paid their heartfelt respects with glowing and

touching tributes to both gentlemen who had serviced their residents and the Borough so diligently.

### 3. Presentation of Long Service Badges

The Mayor presented Councillor Mullins with a badge commemorating his 25 years' of service as a Member of Crawley Borough Council. The Mayor also said a few words on Councillor Mullins' service and thanked him for his long and dedicated service with this Authority. Councillor Burrett also said a few words on Councillor Mullin's long service achievement. Councillor Mullins thanked them and the rest of the Council for their support over the years.

### 4. Public Question Time

Questions asked in accordance with Council Procedure Rule 9 were as follows:

Questioner's Name	Name of Councillor Responding
<p>Mr Hall – <i>(Langley Green)</i> <i>Raised a question over dog fouling, specifically within Langley Green, and whether there was potential for grass areas such as playing fields, having contaminated soil as a result regular dog fouling?</i></p>	<p>Councillor Thomas – <i>(Environmental Services and Sustainability)</i></p> <p><i>In terms of my portfolio, the Council has doubled the number of vehicles covering the Borough emptying Dog fouling bins, following concerns raised by residents. In terms of playing fields that's more Councillor Mullins remit.</i></p> <p>Councillor Mullins – <i>(Cabinet Member for Wellbeing)</i></p> <p><i>The Council has constantly tried to educate our dog loving residents about their responsibly of picking up and disposing correctly of any dog waste, into dog bins. If you own a dog it was your responsible to clear up what it produces.</i></p> <p><i>We provide dog bins, as Councillor Thomas has mentioned, at carefully selected positions to make it easier for people to do the right thing</i></p>

Councillor B Smith, as a Langley Green Councillor also commented that she would meet Mr Hall outside of the meeting to talk about any specific areas of concern with her Ward.

## 5. Minutes

The minutes of the meeting of the Full Council held on 19 July 2017 were approved as a correct record and signed by the Mayor, subject to the following clerical correction in Minute 41, page 67, the correct Minute should read Councillor Belben and not Councillor Belbin.

## 6. Recommendation 1 – Planning Application CR/2017/0116/FUL: Gatwick Airport, Land West of Uniform Taxiway, North West Development Zone, Crawley. (Minute 26 - Planning Committee – 31 July 2017)

*Councillor Lunnon left the Council Chamber for this item.*

The Full Council considered report PES/237 (b) of the Head of Economic and Environmental Services which proposed as follows: *'Construction of a new hangar and other associated works including aircraft apron, connection to taxiway uniform, vehicle parking and external parts storage area, fire suppression plant, diversion of Larkins Road and realigned security fencing, drainage and lighting, together with associated landscaping and ecological mitigation.'*

It was noted that the report had previously been considered by the Planning Committee on 31 July 2017, where the Committee had resolved to permit the application and I that the reason the decision was before the Full Council was that the application was a departure from the Adopted Local Plan being contrary to Policy ENV2.

The Planning Manager guided Councillors through the application including the set of plans contained with the appendix to the Full Council agenda.

It was confirmed that since the Planning Committee, the required additional consultation on the application had taken place, however the Council as Local Planning Authority had received no further representations on the application.

Mr Packer on behalf of the Applicant, addressed the Committee in support of the application, in doing so highlighted the purpose of the proposed hanger and the benefits to the local community both in terms of income and jobs the project would produce.

Councillors P Smith, Crow, B Burgess, Mullins, B Smith, Jaggard, Cheshire, Guidera and Irvine also spoke on the application.

In response to a query raised during the Councillor's debate, the Planning Manager confirmed that the colouring of the hanger was set as grey for a specific reason, as this would less likely attract birds attempting to nest on the facility, rather than a green colour. However, visually the building would be broadly obscured by the current woodland and the trees proposed to be planted.

The Council then considered carefully the application information and the issues and concerns raised. A recorded vote was requested and the Mayor then called for the vote for approval for the proposed recommendation to grant planning permission subject to conditions

Voting in Favour: Councillors: Ayling, Dr Bloom, Boxall, Burrett, Cheshire, Crow, Fiveash, Guidera, Irvine, Jones, Joyce, Lamb, Lanzer, McCarthy, Mullins,

Pendlington, Pickett, Portal Castro, Quinn, Rana, Sharma, Skudder, P Smith Stone, Sudan, and Thomas and Vitler. (27)

Voting Against: Councillors: Belben, B Burgess, R Burgess, Eade, Jaggard, Peck, B Smith, and Tarrant. (8)

Abstentions: Councillors: None (0)

The Mayor declared the proposed recommendation was approved – votes in favour 27, and votes against 8 with 0 abstention.

## RESOLVED

**Permit**, subject to:-

The conditions listed in report PES/237 (b), including the departure from the development plan as it is contrary to Policy ENV2.

*Councillor Lunnon then returned to the Council Chamber.*

## 7. Items for debate (Reserved Items)

Councillors indicated that they wished to speak on a number of items as set out in the following table:

<b>Committee/ Minute no.</b>  <i>(and the Member reserving the item for Debate)</i>	<b>Subject</b>  <i>(Decisions previously taken under delegated powers, reserved for debate only).</i>	<b>Subject</b>  <i>(Recommendation to Full Council, reserved for debate)</i>
Overview and Scrutiny Commission 4 September 2017 Minute 15 Labour Group – (Councillor Thomas)	Reduction, re-use and recycling of Plastic Bottles	
Cabinet 6 September 2017 Minute 21, Labour Group and Conservative Group		Budget Strategy 2018/19 – 2022/23 <b>Recommendation 2</b>
Cabinet 4 October 2017 Minute 30, Labour Group and Conservative Group		Amending the Housing Allocations Scheme <b>Recommendation 3</b>

Cabinet 4 October 2017 Minute 34 Labour Group – (Councillor Thomas)	Little Trees Cemetery – Burial Ground Regulations	
---	--	--

## 8. Minutes of the Cabinet, Overview and Scrutiny Commission and Committees

- 1) Moved by Councillor Portal Castro (as the Deputy Mayor):-

### RESOLVED

That the following reports be received:

- a) Audit Committee – 26 July 2017
  - b) Planning Committee – 31 July 2017
  - c) Planning Committee – 29 August 2017
  - d) Overview and Scrutiny Commission – 4 September 2017
  - e) Cabinet – 6 September 2017
  - f) Extraordinary Overview and Scrutiny Commission – 6 September 2017
  - g) Licensing Committee – 11 September 2017
  - h) Planning Committee – 18 September 2017
  - i) Audit Committee – 25 September 2017
  - j) Overview and Scrutiny Commission – 2 October 2017
  - k) Cabinet – 4 October 2017
- 2) That the recommendation contained in the reports on the following matter, which had not been reserved for debate, be adopted:-

### **Authority to Appoint a Contractor for Dobbins Place Development Cabinet – 4 October 2017, (Recommendation 4)**

The Full Council considered report CH/174 of the Head of Crawley Homes

### RESOLVED

That Full Council approve the supplementary capital estimate of £350,000 to deliver the Dobbins Place Development scheme. Noting that it could be funded from an underspend of £50,000 from the Gales Place scheme and £300,000 from the contingency from the Goffs Park scheme, therefore there is no overall increase in the capital programme. *(Subject to Planning Permission being granted).*

## 9. Reduction, re-use and recycling of Plastic Bottles - Overview and Scrutiny Commission 4 September 2017

Councillor Thomas, on behalf of the Labour Group, explained the rationale for bringing forward this item for debate. In doing so thanked the Commission for raising the issue of plastic bottles and the increasing over usage. It was noted that there were approximately 35 million bottles sold daily in Britain with only 50% of those either

being recycled or reused. Thus, the landfill sites across the country were becoming overwhelmed with an object that was reusable and recyclable.

Councillors Irvine, Cheshire, R Burgess, Ayling, and B. Smith also spoke passionately on the subject.

Councillor B Smith during her speech, commented that due to the clear cross party concern shown on this subject that she would be requesting the Commission to investigate further this subject with the aim of coming up with some clear recommendations for the Cabinet, such as installation of water fountains in key locations across the Borough.

**10. Budget Strategy 2018/19 - 2022/23 - Cabinet, 6 September 2017 Minute 21, (Recommendation 2)**

The Full Council considered report FIN/417 of the Head of Finance, Revenues and Benefits which had been previously considered at both the meeting of the Overview and Scrutiny Commission and the Cabinet on 4 September 2017 and 6 September 2017 respectively.

Councillor Lamb presented the report, which Councillors Lunnon and Crow spoke on the recommendations and associated report.

**RESOLVED**

That Full Council approves the Budget Strategy 2018/19 to 2022/23 and to:

- a) notes, for the purpose of projections, the current budget deficit of £84,000 for 2018/19 on the basis of a Council tax increase of £4.95 on a Band D in 2018/19.
- b) work towards balancing this over a three year period, including putting back into reserves when the Budget is in surplus.
- c) instruct Corporate Management Team to take action to address the long term budget gap and to identify policy options for consideration by Cabinet Members and the Budget Advisory Group, this will include areas where additional resources need to be redirected.
- d) notes that items for the Capital Programme are driven by the need for the upkeep of Council assets and environmental obligations and schemes will also be considered that are “spend to save” or “spend to earn”.

**11. Amending the Housing Allocations Scheme - Cabinet 4 October 2017 (Recommendation 3)**

The Full Council considered report SHAP/60 of the Head of Strategic Housing and Planning which had been previously considered at both the meeting of the Overview and Scrutiny Commission and the Cabinet on 2 October 2017 and 4 October 2017 respectively.

Councillor Joyce presented the report, which Councillors Crow and Lamb also spoke on the recommendations and associated report.

## RESOLVED

That Full Council approves the amendments to the Council's Housing Allocation Scheme as set out in Appendix B to these Minutes.

### 12. Little Trees Cemetery - Burial Ground Regulations - Cabinet, 4 October 2017

Councillor Thomas, commented that he only brought forward this item for debate, as it was a good news story. The Little Trees Cemetery would be opening tomorrow after years of planning and hard work. The project was under budget and would benefit the Borough for years to come. Councillor Thomas asked that his thanks be recorded to his predecessors in the role of Cabinet Member with the responsibility for cemeteries namely former Councillors K Blake, Lloyd and Trussell, who had all played a large part in achieving this second cemetery in the Borough.

### 13. Notice of Motion 1 'Brook House'

The Council considered the Notice of Motion 1 'Brook House' as set out in the Full Council's agenda. The Motion was moved by Councillor Thomas and seconded by Councillor Lamb.

Councillor Crow then moved the Conservative Amendment on the item and was seconded by Councillor Guidera. The proposed amendment was as follows (*additional wording in bold and those words struck through it is proposed be deleted*):

*Crawley Borough Council was ~~dismayed~~ **appalled** at the abuse of fellow human beings within the Borough of Crawley documented in the recent Panorama programme about Brook House. Therefore:*

1. *Crawley Borough Council resolves to write to ~~Amber Rudd, Home Secretary, for her to:~~ **Henry Smith, Member of Parliament for Crawley, requesting that he meets with the Home Secretary to raise these concerns, seeking that a full inquiry be established to ascertain the facts regarding the running of Brook House, and to produce an urgent public report of how improvements can be made.***
  - ~~urgently reconsider the use of G4S Security Services at Brook House~~
  - ~~discontinue the practice of indefinite detention and introduce a 28 day limit as recommended by the 2015 all party Parliamentary Enquiry into the Use of Immigration Detention in the United Kingdom~~
  - ~~provide tailored support to those who are released from detention in their transition back into the community~~
  - ~~publish financial statistics for the annual cost to the taxpayer of the Immigration Removal Centres (IRC's) s in total and per detainee~~
  - ~~investigate the role of Home Office employees at Brook House in relation to the recently documented abuse of detainees by some G4S employees.~~
2. *Crawley Borough Council further resolves to write to ~~Louise Goldsmith, Leader~~ **Bryan Turner, Chairman of the HASCS** of West Sussex County Council, for*

~~for the Health and Adult Social Care Select Committee to consider monitoring the health of detainees at Brook House. via the Health and Adult Social Care Select Committee.~~

3. *Crawley Borough Council further resolves to write to Sir David Behan, Chief Executive of the Care Quality Commission (CQC), for him to urgently inspect health provision at Brook House and for this to include interviews not only with staff, but also with detainees.*

Thus the proposed amended Notice of Motion would read:

*Crawley Borough Council was appalled at the abuse of fellow human beings within the Borough of Crawley, documented in the recent Panorama programme about Brook House.*

*Therefore:*

1. *Crawley Borough Council resolves to write to Henry Smith, Member of Parliament for Crawley, requesting that he meets with the Home Secretary to raise these concerns, seeking that a full inquiry be established to ascertain the facts regarding the running of Brook House, and to produce an urgent public report of how improvements can be made.*
2. *Crawley Borough Council further resolves to write to Bryan Turner, Chairman of the HASCSC of West Sussex County Council, for the Health and Adult Social Care Select Committee to consider monitoring the health of detainees at Brook House.*
3. *Crawley Borough Council further resolves to write to Sir David Behan, Chief Executive of the Care Quality Commission (CQC), for him to urgently inspect health provision at Brook House and for this to include interviews not only with staff, but also with detainees.'*

Following the moving of amendment to Notion of Motion – 1, the Mayor stopped the debate on this item, due to the need for a vote to continue the meeting.

#### **14. Duration of the Meeting (Guillotine)**

As the business had not been completed within the scheduled 2 hours 30 minutes a vote on continuation, and in line with Council Procedure Rule 2.2, was held. The Mayor required the Full Council to consider if it wished to continue with the meeting.

Having put it to the vote, Council agreed that the meeting be continued for an additional period not exceeding 30 minutes.

#### **15. Notice of Motion 1 'Brook House' (Continued)**

Following the vote to continue the meeting the Mayor reopened the discussion on the Notion of Motion 1 'Brook House'.

During the debate on the proposed amendment, Councillors Sudan, B Smith, Ayling, Sharma, and Guidera all spoke on the subject.

The Mayor then called for a vote on the Conservative Amendment 1 as moved by Councillor Crow and seconded by Councillor Guidera. Following the vote the Mayor declared the amendment had fallen – votes in favour 17, and votes against 19 with no abstentions.

Councillor Thomas used his right to reply on the debate and then with no further speakers the Mayor then called for a vote on the substantive motion, which was carried – votes in favour 19, and no votes against with 17 abstentions.

## **RESOLVED**

That the Full Council:

*‘Crawley Borough Council was dismayed at the abuse of fellow human beings within the Borough of Crawley documented in the recent Panorama programme about Brook House. Therefore:*

1. *Crawley Borough Council resolves to write to Amber Rudd, Home Secretary, for her to:
  - *urgently reconsider the use of G4S Security Services at Brook House*
  - *discontinue the practice of indefinite detention and introduce a 28 day limit as recommended by the 2015 all party Parliamentary Enquiry into the Use of Immigration Detention in the United Kingdom*
  - *provide tailored support to those who are released from detention in their transition back into the community*
  - *publish financial statistics for the annual cost to the taxpayer of the Immigration Removal Centres (IRC's) s in total and per detainee*
  - *investigate the role of Home Office employees at Brook House in relation to the recently documented abuse of detainees by some G4S employees.**
2. *Crawley Borough Council further resolves to write to Louise Goldsmith, Leader of West Sussex County Council, for her to consider monitoring the health of detainees at Brook House via the Health and Adult Social Care Select Committee.*
3. *Crawley Borough Council further resolves to write to Sir David Behan, Chief Executive of the Care Quality Commission (CQC), for him to urgently inspect health provision at Brook House and for this to include interviews not only with staff but also with detainees.’*

## **16. Notice of Motion 2 - NJC Pay to Councils**

The Council considered the Notice of Motion 2 as set out in the agenda. The Motion was moved by Councillor Lamb and seconded by Councillor Skudder in respect of NJC Pay to Councils:-

During the debate on the proposed Notice of Motion, Councillors Lanzer, P Smith, Irvine, Lunnon, Crow, and Skudder all spoke on the subject.

The Mayor then called for a vote on the substantive motion, which was carried – votes in favour 19, and votes against 17 with no abstentions.

## **RESOLVED**

That the Full Council:

*'This Council notes that:*

- *NJC basic pay has fallen by 21% since 2010 in real terms*
- *NJC workers had a three-year pay freeze from 2010-2012*
- *Local terms and conditions of many NJC employees have also been cut, impacting on their overall earnings*
- *NJC pay is the lowest in the public sector*
- *Job evaluated pay structures are being squeezed and distorted by bottom-loaded NJC pay settlements needed to reflect the increased National Living Wage and the Foundation Living Wage*
- *There are growing equal and fair pay risks resulting from this situation*

*This Council therefore supports the NJC pay claim for 2018, submitted by UNISON, GMB and Unite on behalf of council and school workers and calls for the immediate end of public sector pay restraint. NJC pay cannot be allowed to fall further behind other parts of the public sector. This council also welcomes the joint review of the NJC pay spine to remedy the turbulence caused by bottom-loaded pay settlements.*

*This council also notes the drastic ongoing cuts to local government funding and calls on the Government to provide additional funding to fund a decent pay rise for NJC employees and the pay spine review.*

*This Council therefore resolves to:*

- *Call immediately on the LGA to make urgent representations to Government to fund the NJC claim and the pay spine review and notify us of their action in this regard*
- *Write to the Prime Minister and Chancellor supporting the NJC pay claim and seeking additional funding to fund a decent pay rise and the pay spine review*
- *Meet with local NJC union representatives to convey support for the pay claim and the pay spine review.'*

## **17. Proposal for Crawley Borough Council to join the Greater Brighton Economic Board**

The Full Council considered report PES/260 of the Head of Economic and Environmental Services, which sought Full Council approval for the Council to become a member of the Greater Brighton Economic Board. The Leader of the Council moved the report to the meeting.

Following the move of the report, the Mayor stopped the debate on this item, due to the need for a vote to continue the meeting.

## **18. Duration of the Meeting (Guillotine)**

As the business had not been completed within the additional period of 30 minutes after the vote on continuation, and in line with Council Procedure Rule 2.2, the Mayor required the Full Council to consider if it wished to continue with the meeting.

Having put it to the vote Council agreed that the meeting be continued for an additional period not exceeding 30 minutes.

## 19. Proposal for Crawley Borough Council to join the Greater Brighton Economic Board - (Continued)

Following the vote to continue the meeting the Mayor reopened the discussion on the Proposal for Crawley Borough Council to join the Greater Brighton Economic Board (GBEB).

A lengthy debate then ensued with strong opinions being expressed over the potential benefits and conversely the weaknesses of the Council joining the GBEB. Questions were also raised during the debate why the report had not been via Committee in advance of Full Council, but it was confirmed that it was not incorrect to go directly to Full Council for a decision such as this, especially when the timescales were tight.

Councillors Burrett, Lanzer, Jones, Guidera, Crow, Lunnon, Cheshire also spoke on the subject.

A recorded vote was requested and the Mayor then called for the vote

Voting in Favour: Councillors: Ayling, Cheshire, Fiveash, Irvine, Jones, Joyce, Lamb, Lunnon, Mullins, Portal Castro, Pickett, Quinn, Rana, Sharma, Skudder, B Smith, P Smith, Sudan, and Thomas. (19)

Voting Against: Councillors: Belben, Dr Bloom, Boxall, B J Burgess, Burrett, Crow, Eade, Guidera, Jaggard, Lanzer, McCarthy, Peck, Stone, Tarrant, and Vitler (16)

Abstentions: Councillors: None (0)

The Mayor declared the proposed recommendation as approved – votes in favour 19, and votes against 16 with 0 abstention.

### RESOLVED

That the Full Council:

- 1) approves that Crawley Borough Council (CBC) becomes a constituent member of the Greater Brighton Economic Board (“the Board”) joining the Greater Brighton Economic Joint Committee (GBEJC).
- 2) approves that the Leader of the Council be the Council’s representative on the Board or a substitute on the Leader’s behalf, as set out in section 9.4 of report PES/260.
- 3) notes that Crawley Borough Council’s ability to join the Board is also subject to approval by all the Local Authorities represented on the Board in addition to a formal decision by the Board.
- 4) notes that Gatwick Airport Limited had also been invited to join the Board.

## 20. Councillors' Written Questions

Councillors’ written questions, together with the answers, were tabled as follows:-

Questioner	Councillor Irvine.
Addressed to	Cabinet Member for Housing.
Subject	Sale of Council Houses.

Questioner	Councillor Jaggard.
Addressed to	Cabinet Member Planning and Economic Development.
Subject	New Town Hall Project.
Questioner	Councillor Jaggard.
Addressed to	Cabinet Member Planning and Economic Development.
Subject	Grade 'A' Office Space across the Borough.
Questioner	Councillor Guidera.
Addressed to	Cabinet Member for Environmental Services and Sustainability.
Subject	Street sweeping.

## 21. Announcements by Cabinet Members

Cabinet Member	Subject
Councillor Mullins – <i>(Cabinet Member for Wellbeing).</i>	<p>I have four brief announcements:</p> <ul style="list-style-type: none"> <li>• Ice Rink – There will be an ice rink in Queen's Square between 17 November 2017 and 7 January 2018.</li> <li>• Museum – The museum keys were scheduled to be handed on Friday 20 October.</li> <li>• Bandstand – The aim was to have it rebuilt in the Memorial Gardens for the Christmas period, so it could be used for the Christmas carols.</li> <li>• South East in Bloom – Just want to thank and congratulate all our staff for their hard work on achieving a gold award for Tilgate Park along with silver gilts for both Worth Park and the Memorial Gardens.</li> </ul>
Councillor Jones – <i>(Cabinet Member for Public Protection and Community Engagement)</i>	<p>To report back on some of the events that have taken place to celebrate the 70<sup>th</sup> Anniversary of Crawley. These include</p> <ul style="list-style-type: none"> <li>• Music through the ages</li> <li>• Diverse Crawley event</li> </ul> <p>Some future events include</p> <ul style="list-style-type: none"> <li>• Chagossian's cultural event</li> <li>• The Big Seven-0 event</li> </ul>
Councillor Thomas – <i>(Cabinet Member for Environmental Services and Sustainability).</i>	<p>I am sad to report that over the weekend the Metcalf way depot was broken into and diesel stolen from our refuse trucks. That has meant a slight delay in collection, but everything was back to normal now.</p>

## 22. Questions to Cabinet Members

Name of Councillor asking Question	Name of Cabinet Member(s) Responding
<p>Councillor Crow to the Cabinet Member for Environmental Services and Sustainability.</p> <p><i>There have been some public concerns over the state of the toilets on the Boulevard and previously there had been some consultation over toilet facilities within the Town Centre. Can he give us an update on this?</i></p>	<p>Councillor Thomas – <i>(Cabinet Member for Environmental Services and Sustainability)</i></p> <p><i>I am having discussions over the various options for the public toilet facilities in the town, especially relating to the Boulevard toilets. The options include, looking if the current locations were the most appropriate or would different ones be more suitable. I can assure that this matter is in hand.</i></p>
<p>Councillor Sharma to the Leader of the Council</p> <p><i>As it is Diwali tomorrow, which would be celebrated by a significant number of our residents; would the Leader on behalf of the Council, consider producing an official announcement to commemorate an important day, in my and others residents' beliefs.</i></p>	<p>Councillor Lamb – <i>(Leader of the Council)</i></p> <p><i>I would like to wish all those that were about to celebrate, a happy Diwali, on behalf of Crawley Borough Council.</i></p> <p><i>I do think it would be a positive approach for the Council to write to all religious leaders, prior to their time of most important religious festivals, wishing them all the best in their forthcoming celebrations.</i></p>

## 23. Duration of the Meeting (Guillotine)

As the business had not been completed within the additional period of 30 minutes after the vote on continuation, and in line with Council Procedure Rule 2.2, the Mayor required the Full Council to consider if it wished to continue with the meeting.

Having put it to the vote, the votes were even and the Mayor used his casting vote not to continue for an additional period of 30 minutes.

With the Guillotine having fallen the Mayor called an end to the meeting.

### Closure of Meeting

With the business of the Full Council concluded, the Chair declared the meeting closed at 11.02 pm

B J Quinn  
**Mayor**

## Appendix A

<b>Member</b>	<b>Agenda Item No.</b>	<b>Name and date of Cabinet/ Committee and Minute No.</b>	<b>Minute Book Page No.</b>	<b>Subject or Planning Application No.</b>	<b>Type and Nature of Disclosure.</b>
Councillor Lunnon	7	Full Council 18 October 2017	29	Cr/2017/0116/Ful: Gatwick Airport, Land West Of Uniform Taxiway, North West Development Zone, Crawley.	Interest declared on potential grounds of bias – Due to the nature of his employer's role at Gatwick airport.
	9.(1) b)	Planning Committee 31 July 2017 Minute 26	91		
Councillor Tarrant	9.(1) b)	Planning Committee 31 July 2017 Minute 24	87	CR/2017/0469/FUL: Goffs Park Social Club, Old Horsham Road, Southgate, Crawley	Personal Interest – as Chair of Friends of Goffs Park.
Councillor Tarrant	9.(1) b)	Planning Committee 31 July 2017 Minute 25	88	CR/2016/1053/FUL: Former Depot ADJ to SW corner of Goffs Park, Old Horsham Road, Southgate, Crawley	Personal Interest – as Chair of Friends of Goffs Park.
Councillor Thomas	9.(1) b)	Planning Committee 31 July 2017 Minute 26	91	CR/2017/0116/FUL: Gatwick Airport, Land West of Uniform Taxiway, North West Development Zone, Crawley	Personal Interest – as a Council representative on the Gatwick Airport Consultative Committee (GATCOM).
Councillor Thomas	9.(1) b)	Planning Committee 31 July 2017 Minute 27	93	CR/2017/0448/FUL: 91 High Street, Northgate, Crawley	Personal and Prejudicial Interest – as a Council representative on the Central Crawley Conservation Area Advisory Committee. Councillor Thomas left the meeting before consideration of this application and took no part in the discussion or voting on the item.
Councillor Tarrant	9.(1) c)	Planning Committee	96	CR/2017/0180/FUL: Zurich House, East	Personal Interest – as a Ward Councillor

<b>Member</b>	<b>Agenda Item No.</b>	<b>Name and date of Cabinet/ Committee and Minute No.</b>	<b>Minute Book Page No.</b>	<b>Subject or Planning Application No.</b>	<b>Type and Nature of Disclosure.</b>
		29 August 2017 Minute 34		Park, Southgate, Crawley.	for Southgate.
Councillor B J Burgess	9.(1) c)	Planning Committee 29 August 2017 Minute 38	100	CR/2017/0559/FUL: 10 Artel Croft, Three Bridges, Crawley.	Personal Interest – as a Ward Councillor for Three Bridges.
Councillor Burrett	9 (1) d)	Overview and Scrutiny Commission – 4 September 2017 – Minute 17	104	Health and Adult Social Care Select Committee (HASC)	Personal and Non-Prejudicial Interest as a Member of West Sussex County Council
Councillor Boxall	9.(1) g)	Licensing Committee 11 September 2017 Minute 9	111	Hackney Carriage Fares 2017 - 2018.	Personal Interest - his former employer is an accountancy firm used by a number of the hackney carriage and mini cab drivers and firms.
Councillor P C Smith	9.(1) h)	Planning Committee 18 September 2017 Minute 45	117	CR/2017/0516/NCC: 2 - 3 Gatwick Road, Northgate, Crawley	Personal Interest – a Local Authority Director of the Manor Royal Business Improvement District
Councillor Burrett	9 (1) j)	Overview and Scrutiny Commission – 2 October 2017 – Minute 30	125	Proposed Crawley Growth Programme 2017-21	Personal and Non-Prejudicial Interest as a Member of West Sussex County Council
Councillor Burrett	9 (1) j)	Overview and Scrutiny Commission – 2 October 2017 – Minute 32	128	Health and Adult Social Care Select Committee (HASC)	Personal and Non-Prejudicial Interest as a Member of West Sussex County Council
Councillor Lanzer	9.(1) j)	Overview and Scrutiny Commission 2 October 2017 Minute 30	125	Proposed Crawley Growth Programme 2017-21	Personal Interest – Member of WSCC

<b>Member</b>	<b>Agenda Item No.</b>	<b>Name and date of Cabinet/ Committee and Minute No.</b>	<b>Minute Book Page No.</b>	<b>Subject or Planning Application No.</b>	<b>Type and Nature of Disclosure.</b>
Councillor Burrett	9 (1) (k)	Cabinet – 4 October 2017 – Minute 32	132	Proposed Crawley Growth Programme 2017-21	Personal and Non-Prejudicial Interest as a Member of West Sussex County Council
Councillor P C Smith	9.(1) k)	Cabinet 4 October 2017 Minute 32	132	Proposed Crawley Growth Programme 2017/21	Personal Interest – Board Member for Manor Royal Business Group
Councillor Burrett	11	Full Council 18 October 2017	4	Notice of Motion 1	Personal and Non-Prejudicial Interest as a Member of West Sussex County Council

All officers present also have declared an personal interest in respect of Agenda Item 12 Notice of Motion 2 relating to NJC pay to Council, as it relates to the how public sector pay is set.

## **Appendix B**

### **An Introduction to the Planning System**

#### **Briefing Note for Non-Planning Committee Members**

##### **What the Planning System does**

- Helps plan for developments which the Town needs
- Ensures new uses for land and buildings are in the right place
- Ensures developments are of the right scale, form and design
- Helps protect the environment
- Promotes sustainable development (balancing the economic environmental and social impact of new development)

##### **The Policy Framework**

- National Legislation (e.g. the Town and Country Planning Act 1990)
- Government Guidance – The National Planning Policy Guidance (2012) and other supporting guidance
- The Development Plan (Crawley Borough Council Local Plan 2015 – 2030)
- Supporting Planning Documents/Development briefs

##### **How decisions on planning applications must be made**

All decisions must be made in accordance with the Development Plan unless there are material considerations that indicate otherwise. Local Authority members involved in planning matters represent the interests of the whole community and must maintain an “open mind” when considering planning applications. Local opposition or support for a particular proposal is not itself a ground for refusing or granting planning permission, unless it is founded upon valid material planning reasons.

##### **What are material planning considerations?**

A material planning consideration is one which is relevant to making the planning decision in question (e.g. whether to grant or refuse an application for planning permission.) The scope of what constitutes a material consideration is very wide and so the courts often do not indicate what cannot be a material consideration. However in general they have taken the view that planning is concerned with land use in the public interest, so that the protection of purely private interests such as the impact of a development on the value of a neighbouring property or loss of private rights could not be material considerations.

**What weight can be given to a material consideration?**

The law makes a clear distinction between the question of whether something is a material consideration and the weight which it is to be given. Whether a particular consideration is material will depend on the circumstances of the case and is ultimately a decision for the courts. Provided it has regard to all material considerations it is for the decision maker to decide what weight is to be given to the material consideration in each case, and (subject to the test of reasonableness) the courts will not get involved in the question of weight.

**The Council's Code of Conduct on Planning matters (which forms part of the Council's Constitution (pages 359 to 370))**

General principles

- Avoiding the possibility that decisions are (or might seem to be) biased;
- Securing decisions which reflect the needs of the whole community;
- Making decisions which are based on planning considerations alone;
- Being accountable and transparent in the way in which decisions are made.